

Module code	LE-2503		
Module Title	Communication Skills II: Academic Report Writing and Presentation		
Degree/Diploma	Undergraduate GenNEXT Bachelor’s Degree		
Type of Module	Compulsory Breadth		
Modular Credits	4	Total student workload	10 hours/week
		Contact hours	4 hours/week
Prerequisite	LE-1503 Communication Skills I: Academic Reading & Writing Skills		
Anti-requisite	None		
<b>Aims</b> To enable students to understand the structure and tone of an academic report and demonstrate their knowledge by producing a report; reinforce basic academic skills such as academic referencing, academic vocabulary, academic integrity, and the role of accurate grammar and punctuation in communication; build students’ confidence and understanding of the role of presentations and demonstrate their skills by doing a group presentation; build independent learning skills; and build negotiation and group work skills. Students will function at approximately the B2 level of the Common European Framework of Reference (CEFR)			
<b>Learning Outcomes:</b> <i>On successful completion of this module, a student is expected to be able to:</i>			
Lower order:	0%		
Middle order:	20%	- Identify and define a research problem and research methodology, create and analyse primary data, research a topic, collect and interpret data	
Higher order:	80%	- present written arguments and evidence to support a point of view - present report findings as part of a group - work independently and work co-operatively as part of a team - manage time and manage tasks - utilise independent learning skills seeking assistance where necessary	
<b>Module Contents</b> <ul style="list-style-type: none"><li>- Structure of an academic report</li><li>- Avoidance of plagiarism</li><li>- Academic Referencing</li><li>- Academic style (vocabulary and grammar)</li><li>- Designing a questionnaire</li><li>- Selecting and describing sample groups</li><li>- Basic data analysis</li><li>- Technical aspects of video presentations</li><li>- Presentations in general</li></ul>			
Assessment	Formative assessment	Weekly online quizzes	
	Summative assessment	<b>Examination: 0%</b> <b>Coursework: 100%</b> <ul style="list-style-type: none"><li>1 Outline (10%)</li><li>1 Questionnaire (10%)</li><li>1 Mid-term Test (10%)</li><li>1 Final Report (40%)</li><li>1 Presentation (30%)</li></ul>	